

To be inserted by Court

Case Number:

Date Filed:

FDN:

Hearing Date and Time:

Hearing Location:

NOTICE OF ASSESSMENT OF DAMAGES OR OTHER RELIEF

[*SUPREME/DISTRICT/MAGISTRATES*] Delete all but one COURT OF SOUTH AUSTRALIA

CIVIL JURISDICTION

[*MINOR CIVIL*] If applicable

[*NAME OF LIST*] LIST If applicable

Please specify the Full Name including capacity (eg Administrator, Liquidator, Trustee) and Litigation Guardian Name (if applicable) for each party. Each party should include a party number if more than one party of the same type.

First Applicant

First Respondent

First Interested Party

Notice of Assessment of Damages or Other Relief

Judgment has been entered in this action for relief to be assessed and relief will be assessed and other orders considered at the date and time set out above.

To the parties: WARNING

You **must** attend the hearing. If you do not attend within 15 minutes of the scheduled time, orders may be made **finally determining** this proceeding against you, including orders as to costs. This will allow the person obtaining judgment to take enforcement steps. This may include orders to sell your property.

If you will not be ready by the hearing date or you will be unable to attend the hearing, you should apply to the Court for an adjournment prior to the hearing date and as soon as possible. If you leave it until the hearing date, any application for an adjournment may be denied or you may be ordered to pay costs.

Prior to the Hearing

District and Supreme Court only

If a pleadings book has not yet been filed, it must be filed by the party having the carriage of the proceeding immediately.

All Courts

If you need an interpreter, you must advise the Court immediately of the language and dialect you require.

Parties under the age of 18 years must appoint a litigation guardian and advise all other parties and the Court of the name and address of the litigation guardian.

Attending the Hearing

You are expected to have any witnesses and all relevant documents available and ready at the date and time set out above.

Magistrates Court – Personal Injury only

You must bring any medical reports and proof of any loss of wages, medical and other expenses. Copies of medical reports must be given to the other parties within 21 days of receiving the reports and before the trial date.

Magistrates Court – Motor Vehicle Damages only

You must bring repair quotes, tow receipts and, if the vehicle was a write off, proof of the vehicle value before the accident.

When attending at the Court, you will need to go to a particular courtroom. You can find this information:

- online by checking the case list on the Courts Administration Authority website after 5:00 pm on the day before the hearing; or
- in person by checking the notice board displayed at the Court on the date of the hearing.

On arriving in the courtroom, you must tell the Court staff that you are there and you must answer your name when it is called.